

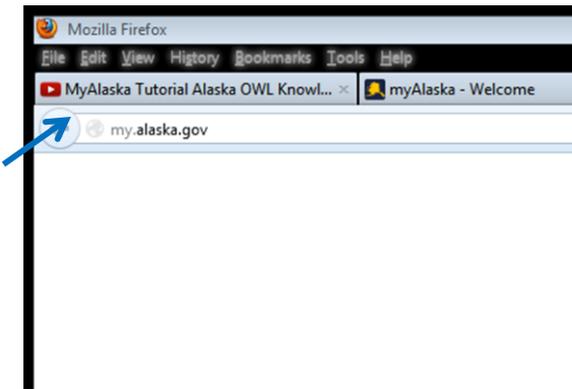
# ALASKA Kn OWLedge Online With Libraries Center

## myAlaska Account Registration

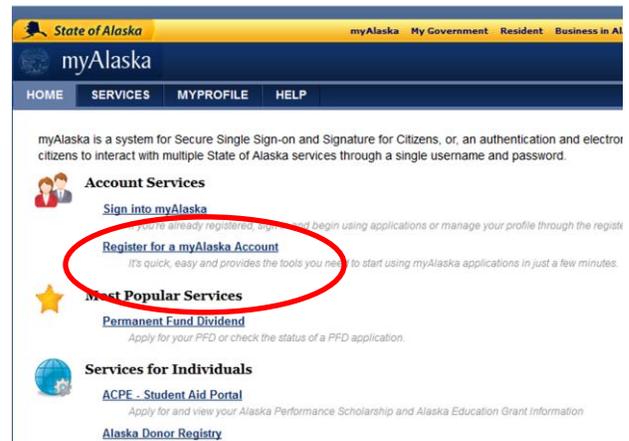
myAlaska is designed to allow adult Alaskan residents to interact with multiple State of Alaska services through a single username and password. The steps below will guide you in creating your myAlaska account.

**1.** Type **my.alaska.gov** in your

browser address bar. Press **Enter**.



**2.** Click **“Register for a myAlaska Account”**



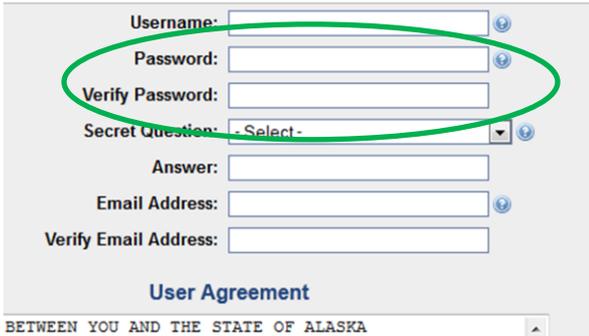
**3.** Type a **Username**, choosing something that will be easy for you to remember, but not something others will easily guess.

in the new account information required below. You must have a valid email t (required to use myAlaska), click on the **I accept the User Agreement t**

A screenshot of the myAlaska account registration form. The form contains several input fields: Username, Password, Verify Password, Secret Question (a dropdown menu), Answer, Email Address, and Verify Email Address. A yellow circle highlights the Username and Password fields. At the bottom of the form, there is a 'User Agreement' link.

**4.** Type a **Password** – using letters (capital and lowercase), numbers and symbols to make your password difficult for others to figure out. Type password again in the **Verify Password** blank.

(required to use myAlaska), click on the **I accept the User Agreement**



Registration form with fields: Username, Password, Verify Password, Secret Question (dropdown), Answer, Email Address, and Verify Email Address. A green oval highlights the Password and Verify Password fields. Below the fields is a 'User Agreement' section with a scroll bar.

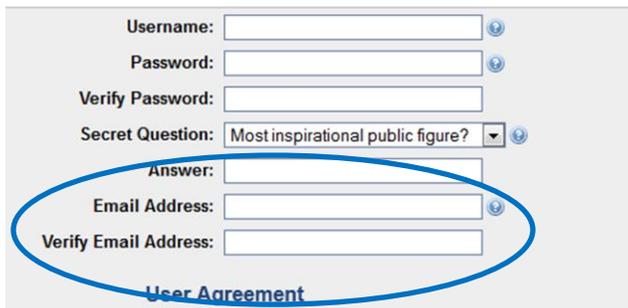
**5.** Choose a **Secret Question** – click the drop down menu, highlight the question of your choice and click. Enter your **Answer** below the question.

with myAlaska, fill in the new account information required below. You must have a valid email address. Next, click on the **I accept the User Agreement** box. Then c



Registration form with fields: Username, Password, Verify Password, Secret Question (dropdown), Answer, Email Address, and Verify Email Address. A yellow box highlights the Secret Question and Answer fields, with a red arrow pointing to the dropdown menu. Below the fields is a 'User Agreement' section with a scroll bar.

**6.** Type your **Email Address** in the email address and **Verify Email Address** blanks.



Registration form with fields: Username, Password, Verify Password, Secret Question (dropdown), Answer, Email Address, and Verify Email Address. A blue oval highlights the Email Address and Verify Email Address fields. Below the fields is a 'User Agreement' section with a scroll bar.

**7.** Read the **User Agreement**, click the **I accept the User Agreement** box, click **Start Registration**.

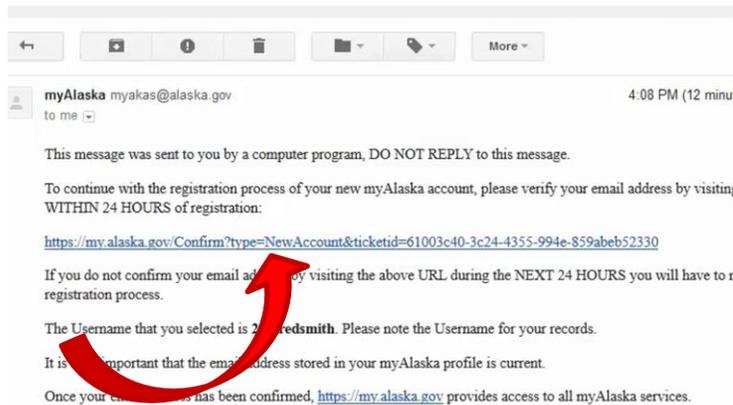


Registration form with fields: Email Address, Verify Email Address, and a 'User Agreement' section. A yellow box highlights the 'User Agreement' section, which contains the text: 'AGREEMENT BETWEEN YOU AND THE STATE OF ALASKA myAlaska is a web service operated by the State of Alaska that provides single-sign-on (authentication) for multiple state services and a framework for electronic signatures for state forms or transactions. This User Agreement constitutes a legal agreement between'. Below the text is a checkbox labeled 'I accept the User Agreement' with a red arrow pointing to it, and a 'Start Registration' button.

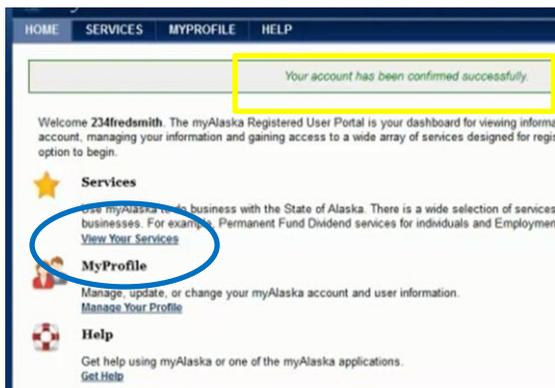
8. A new page opens instructing you to check your email. Please note you have 24 hours to complete the steps in the email or you will have to restart your registration.



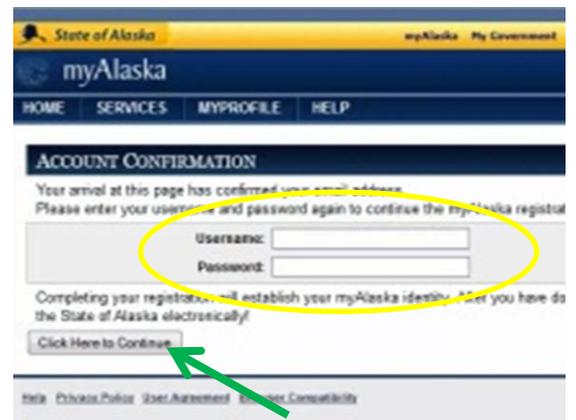
9. Check your email. Open the email from myAlaska. Click on the link provided to confirm your email address.



11. A new page opens to verify that your email linked to your myAlaska account confirmed successfully. You can now establish your identity with MyAlaska. Click **View Your Services**.



10. Login to your new account by entering the **Username and Password** you created. Click the **Click Here to Continue** button.



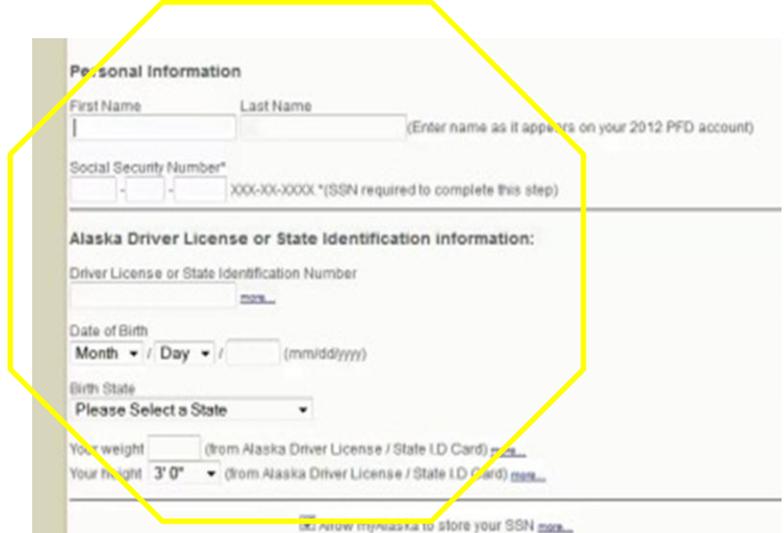
12. A new page opens that lists a variety of services available – click **Permanent Fund Dividend**. This will not fill out a PFD application. This is the link to establish your identity within the myAlaska system.



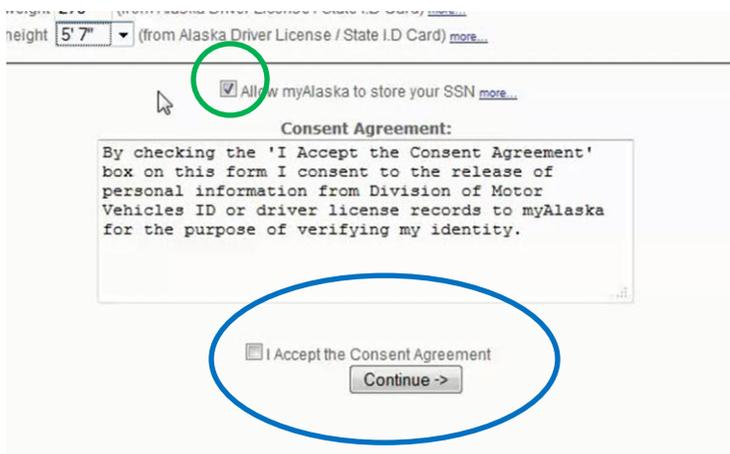
**13.** A new page opens. Click in the box to **Accept the Privacy Agreement** – this allows myAlaska to share your information with the Permanent Fund Division. Click **Continue**.



**14.** A new page opens. Enter your **First Name, Last Name, Social Security Number, Alaska Driver License or State Id Number, Date of Birth, Birth State, and Weight and Height** from your AK driver license or state id card.



**15.** Choose whether you would like myAlaska to store your Social Security Number. Uncheck the box if you do not want myAlaska to store your SSN. Click the box by **I Accept the Consent Agreement**. This allows myAlaska to verify your information with the Division of Motor Vehicles. Click **Continue**. Your identity will be verified and you will be directed to the PFD application page. You may fill out the application for the PFD or go back to myAlaska and use other services.



For more Alaskan Essential tutorials go to

<http://library.alaska.gov/dev/knowledge.html>