

BUDGET/INVENTORY ANALYSIS FOR E-RATE COMPONENTS

The Analysis Sheet was prepared in accordance with Section 54.508(b) of the FCC's Rules and Regulations, Chapter 1 of Title 47 of the Code of Federal Regulations.

LIBRARY: Sample Library	FUNDING YEAR: FY2009
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Date: November 11, 2008

Specific E-Rate Service(s) Requested:

Telephone Service

Evaluation Activity for the service (either reference to a location within the plan or a brief narrative description):

The library will maintain a log of issues and concerns for the telephone service applied for and will base evaluation upon this problem log. This evaluation will, among other things, become the basis for future service selection.

Current level/amount of service:	Level after E-Rate request is filled:	Budget\$ for library's share (for each charge involved in the service):	Planned budget source or line item for each amount:
2 phone lines, 1 FAX line	2 phone lines, 1 FAX line	\$875.63	Library Budget Document, line 16

NON-ELIGIBLE REQUIREMENTS TO MEET GOALS

Hardware required:	Current level:	New required:	Budgeted \$:	Source of funds:
2 phone sets 1 FAX machine	2 phone handsets 1 FAX machine		\$0.00	

Software required:	Current level:	New required:	Budgeted \$:	Source of funds:
none			\$0.00	

Professional development required:	Current level:	New required:	Budgeted \$:	Source of funds:
Telephone operation manual will be made available to patrons and staff.	Telephone operation manual is currently available	New telephone directory will be sought as soon as it is available	\$0.00	

Retrofitting required	Budgeted \$:	Source of funds:
None Required	\$0.00	

Maintenance required:	Current level:	Location of serviced items:	Budgeted \$:	Source of funds:
Maintenance is provided by telecommunications carrier, for a fee to be included on the monthly bill. No maintenance is required and none is anticipated.	Maintenance plan is in place, per agreement with telco.	Main room of the library	\$50	Library budget, line xxx

Total amount budgeted for Non-Eligible Requirements: \$925.63