

Transporter

Civil Rights Office Newsletter

January-February-March 2005, Volume V, Issue 1

New Small Business Administration Legislation

On December 8, 2004, the Small Business Reauthorization and Manufacturing Assistance Act was signed into law. Section 155 of the Reauthorization legislation prohibits State and local governments from imposing additional paperwork or certification requirements on certified 8(a) Business Development firms seeking to participate as Small Disadvantaged Businesses (SDB) in any State or local program that is funded in whole or in part by the Federal Government.

Although many states administer State or local programs that will be affected by this new legislation, the State of Alaska will feel no initial impact. Due to formation of the Alaska Unified Certification Program (AUCP) required under 49 CFR Part 26, which was approved by the USDOT on May 8, 2003, the State of Alaska no longer has any State or local government certification agencies. The AUCP combined the certification process for 27 agencies (1 state and 26 local agencies) receiving federal-aid funding into one certification program, administered by the Alaska Department of Transportation

and Public Facilities, Civil Rights Office. The end result is a "state agency" administering a federal program for Disadvantaged Business Enterprises (DBE).

In order to address concerns raised by different interpretations of the provisions of the Small Business Reauthorization and Manufacturing Assistance Act, Frederick D. Isler, Associate Administrator for Civil Rights with the USDOT issued a memorandum which states, "The USDOT and the SBA have agreed to meet to discuss ways to resolve the inherent difference between the two programs and how this provision impacts those

differences. Once these discussions are successfully concluded, the two departments will be issuing guidance on how the 8(a) and DBE program will be affected by the provision. In the interim, it is USDOT's position, and FHWA firmly supports their position, that until this guidance is issued, the STA [State Transportation Agency] is to continue to handle the application of an 8 (a) firm for certification in the DBE program in accordance with the current DBE program regulations under 49 CFR 26.83, 26.84, and 26.85, as revised by the June 16, 2003, DBE program final rule."

Contributed by: Jon Dunham
CRO Manager

In This Issue

New SBA Legislation.....	1
Alaska's DBE Program Continues to Grow	2
Welcome to New CRO Title VI Specialist	2
What is a Contract Compliance Review.....	3
1st Annual Anchorage Mayor's Diversity Business Fair	5
New Work Categories Established.....	5
Title VI of the Civil Rights Act of 1964	6
USDOT Standard Title VI Assurances for Contractors	7
Notes and News About Certification.....	9
Civil Rights Office—Staff Members.....	12



Transporter is a publication of the Alaska
Department of Transportation & Public Facilities
Civil Rights Office
Manager: Jon Dunham
Editor: Beckie M Oliva

Send comments to: beckie_oliva@dot.state.ak.us



Alaska's DBE Program Continues to Grow

Can you believe that we have just completed another year and are fast approaching the 2005 construction season? During 2004, the Alaska Unified Certification Program (AUCP) experienced a tremendous amount of growth.

Presently, 277 firms are certified under the AUCP as a Disadvantaged Business Enterprise (DBE). This year, 60 new firms joined the AUCP, offering a variety of services ranging from suppliers of floral vending machines, providers of telecommunication services, public relations, janitorial services, occupational health and substance abuse testing, and a multitude of construction related work items.

We credit the growth of the AUCP to ongoing outreach to include DBE certification workshops, the *Transporter*

newsletter, the annual AUCP meeting, and the valuable working relationship we have built with other recipient members of the AUCP. Without the continued support and outreach provided by the Municipality of Anchorage, the Alaska Railroad, the City and Borough of Juneau, the Kenai Municipal Airport, and



honorary AUCP member, Alyeska Pipeline Service Company, we would not have experienced such a

substantial amount of program growth.

Two other agencies which deserve special mention are the Procurement Technical Assistance Centers of Alaska and the US Small Business Administration, including the 8(a), Small Disadvantaged Business (SDB), and HubZone programs. These agencies have been excellent sources to provide business assistance and referring businesses to the DBE program.

We welcome the new DBE firms to our program and wish all DBE

firms the utmost of success in 2005.

*Contributed by: Eileen Oliver
CRO Senior Certification Officer*

Welcome to CRO's New Title VI Specialist

Valerie Fletcher-Mitchell started with the Civil Rights Office (CRO) in September of 2004 as the first Title VI Specialist for the department. Valerie is originally from Philadelphia, Pennsylvania and retired from the U.S. Air Force in 1998, with a back-

ground in personnel management and aerospace control. Valerie previously served as the Director of Education for the Association of Builders and Contractors, supervising the implementation of their federally registered apprenticeship programs. She has

lived in Anchorage for the last 12 years, and has been active in professional organizations such as Business and Professional Women, Society for Human Resource Management, and Delta Sigma Theta Sorority, Inc.

*Contributed by: Jon Dunham
CRO Manager*

What is a Contract Compliance Review



The purpose for Contract Compliance Reviews (CCR) is to ensure that contractors performing work on highway contracts with any federal funding, satisfy the non-discrimination, Equal Employment Opportunity (EEO), and Disadvantaged Business Enterprises (DBE) requirements of the contract. The Alaska Department of Transportation and Public Facilities, in accordance with Title 23 USC 140(a) and 23 CFR 230.405, has a responsibility to ensure that contractors meet all requirements of Federal aid construction contracts including EEO. When selecting contractors for a CCR the following is taken into consideration:

- contractors that hold the greatest potential for employment and promotion of minorities and women due to size or duration of contract;
- work in areas that have significant minority and female labor forces within a reasonable recruitment area;
- where the contractor's compliance with EEO requirements is questionable

based on a review of employment data, previous compliance review, and on-site visits; and

- where there is evidence that the contractor may have engaged in, or tolerated alleged discriminatory practices.

Of the completed reviews for the 2004 construction season, six contractors were found in compliance and four contractors were required to complete Corrective Action Plans.

Some of the most common errors found during the review process are as follows:

The prime contractor did not ensure that its subcontractors enforced EEO requirements. The prime contractor is responsible for compliance by any subcontractor or lower tier subcontractor with the EEO requirements of its federally assisted contract.

Notices and posters setting forth the prime contractor's EEO policy were not placed in areas readily accessible to employees and

applicants for potential employment, nor was the policy posted in all languages spoken by its employees.

Lack of documentation for the dissemination of the contractor's EEO policy.

No evidence of good faith effort in the recruitment of minorities and women into the workforce.

The prime contractor did not maintain a current list of minority and female recruitment sources, nor did the contractor provide written notification to minority and female community organizations when the contractor had employment opportunities available.

The contractor did not



(Continued on page 4)

review and update annually the company's EEO policy obligations with those employees responsible for hiring, assignment, layoff, termination or other employment actions.

The information obtained during a review shall constitute the basis for a determination of the contractor's compliance or non-compliance with contractually required provisions. The compliance status of the contractor will usually be reflected by good faith efforts in the following areas:

- dissemination of the policy and education of supervisory employees concerning their responsibilities in implementing the EEO policy;
- the authority and responsibilities of the EEO Officer (does the EEO Officer know his/her scope of responsibility);

➤ the contractor's recruitment activities, especially establishing minority and female recruitment and referral procedures. Blanket letters at the beginning of each construction season to



referral sources does not constitute good faith efforts;

- the extent of participation and minority and female utilization in training programs;
- the contractor's review of personnel to ensure equal opportunities;

➤ the contractor's participation in apprenticeship or other training programs;

➤ if applicable, the contractor's efforts with unions to increase opportunities for minorities and women; and

➤ effective measures to assure non-segregated facilities, as required by contract provisions.

A contractor is considered to be in compliance when the EEO requirements have been effectively implemented, or there is evidence that every good faith effort has been made toward achieving this end. Efforts to achieve this goal shall be result-oriented, initiated, maintained in good faith, and emphasized as any other vital management function.

*Contributed by: Donna Townsend
CRO Compliance Specialist*



**Project/Procurement information for the
Alaska Department of Transportation and Public Facilities
can be viewed at the following web address:**

<http://www.dot.state.ak.us/stwddes/proc/proc.html>

1st Annual Anchorage Mayor's Diversity Business Fair

On Friday October 1st, 2004, the Municipality of Anchorage hosted the 1st Annual Mayor's Diversity Business Fair. Thanks to BP Exploration and Alyeska Pipeline, we were able to utilize the BP Atrium and conference rooms, which allowed us to provide 43 vendor tables as well as a cyber garden thanks to DataFlow/Alaska, Inc.!

The business fair coincided with the Mayor's Diversity Week (September 26th through October 3rd), which was a week long celebration of diversity in our community through a series of events. The focus of this particular event was to allow firms certified as DBE's and 8(a)'s, as well as minority and women-owned businesses to participate in an arena where

government and members of the private sector could come to one location and make contacts.

The excitement, interest and enthusiasm brought by all of the vendors and partners truly made this event a success! Well over 100



people came through the fair to visit vendor tables, and many vendors made great business contacts. Thank you to all - and we look forward to another successful event next year!

Following is a list of DBE's who participated in the event:

Beacon Occupational Health & Safety Services
Bratslavsky Consulting Engineers, Inc.
Broken For His Glory
Channel Construction
ChemTrack, LLC
TKC Communications
DataFlow/Alaska, Inc.
Eagle Electric, LLC
Emerald Consulting Group
Frontier Systems Integrators
H.C. Price Company
Hoefler Consulting Group
IBIS Software, Inc.
KIC Associates/
Transformations
Motznik Information Services
Platt Environmental, Inc.
SAA Design
St. George Chadux Corporation
Tlingit and Haida Technology Industries
Trailboss Enterprises
Wordsworth Writing

*Contributed by: Teresa Smith
Municipality of Anchorage*

New Work Categories Established

The Civil Rights Office announces a change to the work categories Disadvantaged Business Enterprises have available for selection. The "Clearing/Grubbing" work category has been divided into two categories: Clearing/Grubbing (Hand) and Clearing/Grubbing (Mechanical). The "Telecommunications: Fiber Optics/Controls/Electronics" work category has also been divided

into two separate categories: Telecommunications-Line Voltage (which requires possession of an Electrical Administrator's license), and Telecommunications-Low Voltage (which does not require an Electrical Administrator's license).

If you are interested in applying for any of these new categories of work, simply send a letter to

the attention of the Senior Certification Officer identifying the work category(ies) you wish to have added and include copies of two completed contracts demonstrating your firm's ability to perform the new category of work and a copy of any requisite licenses (i.e., Electrical Administrator license).

*Contributed by: Eileen Oliver
CRO Senior Certification Officer*

Title VI of the Civil Rights Act of 1964



“Nondiscrimination in Federally Assisted Programs”

President John F. Kennedy stated:

“Simple justice requires that public funds to which all taxpayers of all races contribute not be spent in any fashion which encourages, entrenches, subsidizes, or results in racial discrimination.”

President Kennedy summarized the essence of this legislation, which states:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

The Civil Rights Act of 1964 was not the first attempt at providing equal access to goods and services to all citizens. America has a long history of trying to enforce civil rights. The following information can be found on the U.S. Department of Justice website:

“The Declaration of Independence, issued on July 4, 1776, stated *“We hold these truths to be self-evident: That all men are created equal...”* Yet the new nation declaring its independence permitted the continuation of the practice of slavery for people of African heritage - a practice that continued until the Civil War in the 1860s. At the conclusion of the Civil War, much remained to be done to ensure the rights and privileges of citizenship to all Americans. As America became a more diverse nation, welcoming immigrants from around the globe, problems of racial discrimination endured for many minority group members. Women and persons with disabilities also fought for and obtained laws that provided for fairness and equality. The Civil Rights Division of the

Department of Justice is responsible for enforcing the civil rights laws passed by the Congress.”

The Civil Rights Act of 1964 addresses eleven titles:

- TITLE I Voting Right
- TITLE II Injunctive Relief Against Discrimination in Public Accommodations
- TITLE III Desegregation of Public Facilities
- TITLE IV Desegregation of Public Education
- TITLE V Commission on Civil Rights
- TITLE VI *Nondiscrimination in Federally Assisted Programs***
- TITLE VII Equal Employment Opportunity
- TITLE VIII Registration and Voting Statistics
- TITLE IX Intervention and Procedure after removal in Civil Rights Cases
- TITLE X Establishment of Community Relations Service
- TITLE XI Miscellaneous

As part of the Alaska Department of Transportation and Public Facilities (ADOT&PF), the Civil Rights Office (CRO) has responsibility for monitoring ADOT&PF program areas; ensuring compliance to and addressing complaints regarding Title VI of the Civil Rights Act of 1964. Periodic monitoring and annual reviews of program areas are necessary to provide some assurance that discrimination, whether intentional or unintentional, is not tolerated.

(Continued on page 7)

USDOT Standard Title VI Assurances for Contractors¹

THE FOLLOWING INFORMATION IS INTENDED TO HELP WOMEN AND MINORITY OWNED BUSINESSES
UNDERSTAND CONTRACTOR OBLIGATIONS AND RESPONSIBILITIES

NONDISCRIMINATION:

Title VI, Civil Rights Act of 1964:

During the performance of this Contract, the *Contractor*, for itself, its assignees, and successors in interest (hereafter referred to as the "*Contractor*") agrees as follows:

1. **Compliance with regulations:** The *Contractor* shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S.

Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of the Contract.

2. **Nondiscrimination:** The *Contractor* with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, sex,

or national origin, in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The *Contractor* shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Contract covers a program set forth in Appendix B and C of the Regulations.

¹ In accordance with 23 CFR, Part 200

(Continued on page 8)

Title VI of the Civil Rights Act of 1964
(Continued from page 6)

Other primary areas of focus for the Title VI program are:

Executive Order 12898 (Environmental Justice) directed every Federal agency to make environmental justice part of its mission by identifying and addressing the effects of all programs, policies, and activities on minority populations and low-income populations.

Executive Order 13166 (Limited English Proficiency) is based on Title VI – national origin and it requires meaningful access and

effective language assistance for all non-English speaking populations affected by the recipient's actions (Title VI includes Alaska Native language speakers). This order supersedes any State law requiring English only. Executive Order 13175 (Tribal Consultation) was created to establish regular and meaningful consultation and collaboration with tribal officials in the development of Federal policies that have tribal implications, to strengthen the United States government-to-government relationships with Indian tribes, and to reduce the imposition of un-funded mandates upon Indian tribes.

For more information regarding Title VI of the Civil Rights Act of 1964, please visit the Title VI web page at:

<http://www.dot.state.ak.us/cvlrts>, or contact the Title VI Specialist, Valerie Fletcher-Mitchell at (907) 269-0845.

References:

<http://www.usdoj.gov/kidspage/crt/crtmenu.htm>

<http://usinfo.state.gov/usa/infousa/laws/majorlaw/civilr19.htm>

<http://www.epa.gov/fedrgstr/eo/eo13175.htm>

Contributed by: Valerie Fletcher-Mitchell
CRO Title VI Specialist

3. Solicitations for Subcontracts, Including Procurement of materials and Equipment:

In all solicitations either by competitive bidding or negotiation made by the *Contractor* for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the *Contractor* of the *Contractor's* obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, sex, or national origin.

4. Information and Reports: The *Contractor* shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to books, records, accounts, other sources of information and its facilities as may be determined by the Alaska Department of Transportation and Public Facilities to be pertinent to ascertain compliance with such regulations or directives. Where any information required of a *Contractor* is in the exclusive possession of another who fails or refuses to furnish this information, the *Contractor* shall so certify to the applicable Administration(s) of the U.S. Department of Transportation (e.g., FAA, FHWA, FRA, FTA), as appropriate, and shall set forth what efforts it has made to obtain this information.

5. Sanctions for Noncompliance: In the event of the *Contractor's* non-compliance with the nondiscrimination provisions of the Contract, the Alaska Department

of Transportation and Public Facilities shall impose such contract sanctions as it or the applicable Administration(s) of the U. S. Department of Transportation (e.g., FAA, FHWA, FRA, FTA) may determine to be appropriate, including, but not limited to:

(a) withholding of payments to the *Contractor* under the Contract until the *Contractor* complies; and/or

(b) cancellation, termination or suspension of the Contract in whole or in part.

6. Certification of Nonsegregated Facilities:

The Federally-assisted contractor hereby certifies that the *Contractor* does not maintain or provide for the *Contractor's* employees any segregated facilities at any of the *Contractor's* establishments, and that the *Contractor* does not permit employees to perform their services at any location, under the *Contractor's* control, where segregated facilities are maintained. The Federally-assisted contractor certifies further that the *Contractor* will not maintain or provide for employees any segregated facilities at any of the *Contractor's* establishments, and that the *Contractor* will not permit the *Contractor's* employees to perform their services at any location, under the *Contractor's* control, where segregated facilities are maintained. The Federally-assisted contractor agrees that a breach of this Certification is a violation of the Equal Opportunity clause in this contract. As used in this Certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms, and wash rooms, restaurants and other eat-

ing areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, or national origin, because of habit, local custom or otherwise.

7. Incorporation of Provisions:

The *Contractor* shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurement of materials and leases of equipment unless exempt by the Regulations, or directives issued pursuant thereto. The *Contractor* shall take such action with respect to any subcontractor or procurement as the Alaska Department of Transportation and Public Facilities or the applicable Administration(s) of the U.S. Department of Transportation (e.g., FAA, FHWA, FRA, FTA) may direct as a means of enforcing such provisions including sanctions for noncompliance; provided wheresoever, that in the event a *Contractor* becomes involved in, or is threatened with, litigation with a subcontractor, or supplier as a result of such direction, the *Contractor* may request the Alaska Department of Transportation and Public Facilities to enter into such litigation to protect the interests of the State, and in addition, the *Contractor* may request the United States to enter into such litigation to protect the interests of the United States.

Contributed by: Valerie Fletcher-Mitchell
CRO Title VI Specialist



Notes & News About Certification



Newly Certified Firms

- **Alaska Traffic Signal Supply Inc**
Eagle River, Alaska
Line of Work:
Supplier: Traffic Signals and Lighting
- **Architectural Hardware Supply Inc**
Chugiak, Alaska
Line of Work:
Supplier: Doors/Windows
- **ASRC Constructors Inc**
Anchorage, Alaska
Line of Work:
Business Services: Construction Management – Highway, Road, Street & Bridge, Commercial & Institutional Building
- **ASRC Energy Services Inspection Inc**
Anchorage, Alaska
Line of Work:
Business Services: Inspection Services
- **Aurora Environmental & Safety Inc**
Anchorage, Alaska
Line of Work:
Consultants: Environmental, Hazardous Materials Investigation/Remediation, Hazardous Material Testing
Non-Construction Consultant: Technical and Trade Schools – Environmental
- **Bechtol Planning & Development**
Homer, Alaska
Line of Work:
Consultant: Engineering/Economic Analysis, Environmental, Graphics, Permitting, Public Involvement, Transportation Planning
Non-Construction Consultant: Other Scientific and Technical Consulting Services
- **Bowhead Manufacturing Company LLC**
Anchorage, Alaska
Line of Work:
Non-Construction Supplier: Environmental Products - portable containment berms, oil pads, spill response kits, spill locker kits, over packs, lab packs, safety cabinets, modular form pallets, drum storage, and bladder systems.
- **BRAT Trucking**
Kasilof, Alaska
Line of Work:
Construction: Transportation - Truck
- **Bristol Environmental & Engineering Services Corporation**
Anchorage, Alaska
Line of Work:
Consultant: Blueprinting, Civil Engineer, Construction Administration – Office Engineering Services and Inspection Services, Cost Estimations, Drafting & Reprographic Services, Engineering/Economic Analysis, Environmental, Geotechnical Engineer, Graphics, Hazardous Materials Investigation/Remediation, Hazardous Materials Testing, Permitting, Photogrammetry & Mapping, Public Involvement, ROW – Acquisition & Negotiation, ROW – Appraiser, Transportation Planning
Construction: Campground/Roadside/Trail Appurtenances, Carpentry – Finish and Rough/Framing, Clearing/Grubbing, Demolition of Structures, Earthwork – Excavation & Embankment and Site Work, Erosion Control – Armor Mat and RipRap, Exterior Buildings – Painting/Sandblasting/Sealants and Roofing, Flooring, Hazardous Material Removal/Remediation, Interior Finishing – Insulation, Paint/Wallpaper/Tile, Sheetrock/Drywall Installation and Tape/Texture, Mobilization/Demobilization Surveying – Unlicensed, Underground–Petroleum/Oil/ Lubricant, and Sewer/Water Line Installation.
- **ChemTrack LLC**
Anchorage, Alaska
Line of Work:
Consultant: Environmental, Hazardous materials Investigation/Remediation, Hazardous Materials Testing
Construction: Demolition of Structures, Hazardous Material Removal/Remediation, Mobilization/Demobilization
Marine Vessels: Hazardous Materials Removal/Remediation Hazardous Materials Testing
- **Clarus Technologies LLC**
Eagle River, Alaska
Line of Work:
Consultant: Cost Estimations, Environmental, Geotechnical Engineer, Graphics, Hazardous Materials Investigation/Remediation, Hazardous Materials Testing, Photogrammetry & Mapping
- **DataFlow/Alaska Inc**
Anchorage, Alaska
Line of Work:
Construction: Telecommunications – Fiber Optics/Controls/Electronics
Business Services: Internet Publishing and Broadcasting, Wired Telecommunications Carriers, Telecommunications Resellers, Data Processing, Hosting and Related Services, Custom Computer Programming Services, Computer Systems Design Services, Computer Facilities Management Services, Administrative Management and General Consulting Services, Research and Development in the Physical, Engineering and Life Sciences, Office Administrative Services, Facilities Support Services, Computer Training, Educational Support Services Computer and Office Machine Repair and Maintenance, Communication Equipment Repair and Maintenance

(Continued on page 10)



Notes & News About Certification



Newly Certified Firms — Continued

(Continued from page 9)

➤ **Dean Design Build LLC**
Anchorage, Alaska

Line of Work:

Consultants: Blueprinting, Construction Administration – Office Engineering Services, Construction Administration – Inspection Services, Cost Estimations, Drafting & Reprographic Services, Interior Design

➤ **Eagle Electric LLC**
Anchorage, Alaska

Line of Work:

Construction: Electrical – Airport Lighting, Buildings, Highway Signals & Illumination, and Underground Power/Cable

Non-Construction Consultant: Facilities Support Services

➤ **Environmental Compliance Consultants Inc**
Anchorage, Alaska

Line of Work:

Consultant: Environmental, Hazardous Materials Investigation/Remediation, Hazardous Materials Testing

Construction: Demolition of Structures, Flooring

Marine Vessels: Hazardous Materials Removal/Remediation, Hazardous Materials Testing

Business Services: Environmental Remediation Services, Environmental Testing Laboratories or Services

➤ **Frontier Systems Integrators LLC**
Anchorage, Alaska

Line of Work:

Consultants: Maintenance Management Systems (computerized), Public Involvement



➤ **Gramkow Construction Inc**
Chugiak, Alaska

Line of Work:

Construction: Carpentry – Finish, Carpentry – Rough/Framing

➤ **J. Harper Contractors Inc**
Maple Valley, Washington

Line of Work:

Construction: Clearing/Grubbing, Demolition of Structures, Erosion Control – RipRap, Hazardous Material Removal/Remediation, Underground-Petroleum/Oil/Lubricant

➤ **Metromedia Graphics**
Burbank, California

Line of Work:

Construction: Graphics

➤ **Northern Taiga Ventures Inc**
Fairbanks, Alaska

Line of Work:

Construction: Aggregate Crushing, Clearing/Grubbing, Demolition of Structures, Earthwork – Excavation & Embankment and Site Work, Fencing, Landscaping, Metal Buildings Erection, Steel Erection – Buildings

Suppliers: Aggregates, Iron Products, Steel

Business Services: Information Management Computer Systems Integration, Design Services.

➤ **Northwest Carpet Company LLC**
Eagle River, Alaska

Line of Work:

Construction: Flooring

➤ **P-Rock Corporation**
Anchorage, Alaska

Line of Work:

Construction: Asphalt Paving – Rotomilling, Traffic Markings – Methylmethacrylate, Traffic Markings – Painted



➤ **Port Graham Development Corporation**
Anchorage, Alaska

Line of Work:

Consultant: Civil Engineer, Construction Administration – Office Engineering Services, Cost Estimations, Drafting & Reprographic Services, Electrical Engineer, Engineering/Economic Analysis, Environmental, Geotechnical Engineer, Hazardous Materials Investigation/Remediation, Hazardous Materials Testing, ROW – Acquisition & Negotiation

Construction: Electrical – Airport Lighting, Buildings, and Underground Power/Cable, Telecommunications – Fiber Optics/Controls/Electronics

➤ **SBH Services Inc**
Anchorage, Alaska

Line of Work:

Construction: Clearing/Grubbing, Concrete–Foundations/Slabs, Demolition of Structures, Earthwork – Excavation, Embankment, and Site Work, Erosion Control – RipRap, Transportation – Truck, Underground–Sewer/Water Line Installation

➤ **Spiral Design Studio**
Anchorage, Alaska

Line of Work:

Consultant: Interior Design

Non-Construction Consultant: Process, Physical Distribution, and Logistics Consulting Services

➤ **Thompson's Drafting Services**
Ester, Alaska

Line of Work:

Consultant: Drafting & Reprographic Services

(Continued on page 11)



Notes & News About Certification



Newly Certified Firms — Continued

(Continued from page 10)

➤ **TKC Communications**

Anchorage, Alaska

Line of Work:

Business Services: Wired Telecommunications Carriers, Custom Computer Programming Services, Computer Systems Design Services, Computer Facilities Management Services.

➤ **Tolovana Construction Company, Inc.**

Fairbanks, Alaska

Line of Work:

Construction: Bridges – Painting/Sandblasting/Sealants, Camp Facilities, Campground/Roadside/Trail Appurtenances, Carpentry-Finish and Rough/Framing, Clearing/Grubbing, Concrete – Cast-In-Place, Curb/ Gutter/ Sidewalk, Cutting/Coring/Sawing, Finishing/Special Coatings, Foundations/ Slabs, Masonry/ Stonework, and Concrete – Paving, Demolition of Structures, Earthwork – Excavation & Embankment and Site Work, Erosion Control – Armor Mat and RipRap, Exterior Buildings – Painting/Sandblasting/Sealants and Roofing, Fencing, Flooring, Glass/Glazing, Guardrail, Hazardous Material Removal/ Remediation, Hydroseeding, Interior Finishing – Insulation, Paint/Wallpaper/ Tile, Sheetrock/Drywall Installation, and Tape/Texture, Landscaping, Metal Building Erection, Mobilization/ Demobilization, Standard Highway Signs (Permanent Installation), Steel Erection – Buildings, Steel Reinforcing/Installation, Surveying – Unlicensed, Underground – Sewer/Water Line Installation

➤ **Traffic Made Simple**

Woodbury, Minnesota

Line of Work:

Consultants: Civil Engineer

➤ **Tunista Properties, Inc.**

Anchorage, Alaska

Line of Work:

Construction: Camp Facilities, Carpentry – Finish and Rough/Framing, Concrete – Cast-In-Place, Curb/ Gutter/ Sidewalk, Demolition of Structures, Exterior Buildings – Painting/ Sandblasting/Sealants and Roofing, Fencing, Flooring, Glass/Glazing, Interior Finishing – Insulation, Paint/Wallpaper/ Tile, Sheetrock/Drywall Installation, and Tape/Texture, Metal Building Erection, Mobilization/Demobilization, Steel Erection – Buildings, Steel Reinforcement/Installation, Surveying Unlicensed, Underground-Sewer/Water Line Installation

➤ **Valley Illuminators**

Auburn, Washington

Line of Work:

Supplier: Signs – Permanent/Temporary, Traffic Signals and Lighting

Re-Certified Firms

➤ **Ahtna Construction & Primary Products**

Glennallen, Alaska

➤ **Amigo, LLC**

Kenai, Alaska

➤ **BC Contractors Inc**

Anchorage, Alaska

➤ **Becker Trucking**

Fairbanks, Alaska

➤ **Ever Electric Inc**

Juneau, Alaska

➤ **Fryer-Knowles Inc**

Seattle, Washington

➤ **Glacier Painting & Decorating of Alaska**

Anchorage, Alaska

➤ **Guido Perla & Associates Inc**

Tukwila, Washington

➤ **Jaffa Construction Inc**

Moose Pass, Alaska

➤ **Jolt Construction & Traffic**

Maintenance Inc

Big Lake, Alaska

➤ **Kanag'iq Construction Company Inc**

Anchorage, Alaska

➤ **KIC Associates Inc**

Anchorage, Alaska

➤ **Little Susitna Construction Company Inc**

Anchorage, Alaska

➤ **LK Painting**

Anchorage, Alaska

➤ **MRStearns Planning & Design LLC**

Vashon, Washington

➤ **Montgomery Consulting Group Inc**

Winter Park, Florida

➤ **Northern Dame Construction Inc**

Wasilla, Alaska

➤ **Paracom Inc**

Seattle, Washington

➤ **Pena Trucking Inc**

Anchorage, Alaska

➤ **SE Environmental Modifications**

Douglas, Alaska

➤ **Sourdough Mercantile**

Anchorage, Alaska

➤ **Southeast Earthmovers Inc**

Sitka, Alaska

➤ **Touchdown Engineering**

Ventura, California

➤ **Wordsworth Writing Editing &**

**Research Services
Palmer, Alaska**

➤ **Yellowknife Construction Inc**

Anchorage, Alaska

➤ **Yenney & Associates Construction**

Homer, Alaska

CIVIL RIGHTS OFFICE — STAFF MEMBERS

CRO Manager—Jon Dunham

Responsible for overall Civil Rights Programs implementation and reporting to Federal Highway Administration, Federal Aviation Administration, and Federal Transit Administration for Alaska Department of Transportation and Public Facilities. Overall supervision of the Civil Rights Office Staff.

DBE Certification—

Eileen Oliver Administers the DBE certification program by coordinating functions between Alaska Unified Certification Program Members, DBEs, and various agencies representing minority or women owned, small or disadvantaged businesses. Oversees certification outreach, processing of DBE applications, recertifications and annual reviews.

Linda K. Babb Assists businesses with navigating the DBE certification process. Conducts outreach, validates applications and performs recertifications and annual reviews. Liaison for the Alaska Unified Certification Program.

Administrative Staff—

Judi Flitter Assists with the budget for the Civil Rights Office, provides office support and assists with the 75% reimbursement training program.

Anna J. Kline Handles all incoming communication with the Civil Rights Office and supports the administrative functions of the Civil Rights Office staff.

Compliance Programs—

Reneiase D. Bagsby Performs contract compliance reviews and enforcement of external EEO, DBE, and OJT programs. Administers the Title VI program under the Civil Rights Act of 1964. Investigates discrimination complaints. Administers department ADA Program. Directly supervises compliance program staff.

Valerie Fletcher-Mitchell Performs audits of ADOT&PF programs and sub-recipients of federal assistance funds based on Title VI of the Civil Rights Act of 1964. Reviews Environmental Documents for compliance with Title VI of the Civil Rights Act of 1964 and the Environmental Justice Executive Order. Provides technical assistance, oversight, and training of ADOT&PF personnel and Federal Highway Administration sub-recipients on Title VI requirements and compliance.

Donna M. Townsend Performs contract compliance reviews and enforcement of external EEO, DBE, and OJT programs. Assists in administering the department's Title VI and ADA programs.

Mary Caterinichio Maintains the Civil Rights Office database and works with contractors and Federal Highway Administration and Federal Aviation Administration on numerous aspects of reporting.

Support Services—Beckie M. Oliva

Administers the DBE and OJT Support Services programs, working with contractors bidding on Alaska Department of Transportation and Public Facilities projects.

Alaska Department of Transportation and Public Facilities Civil Rights Office

2200 E. 42nd Avenue

Mailing Address: P.O. Box 196900
Anchorage, Alaska 99519-6900

Phone: (907) 269-0851

(800) 770-6236 (within Alaska)

Fax: (907) 269-0847

Web site: www.dot.state.ak.us/cvlrts