

# Transporter

Civil Rights Office Newsletter

October-November-December 2005, Volume V, Issue 4



## AUCP DBE DIRECTORY CHANGES

Recently, changes have been made to the Alaska Unified Certification Program (AUCP) Disadvantaged Business Enterprise (DBE) Directory. Although the changes are subtle, the hope is that the changes will make things easier for everyone. The changes are noticeable in Part 2 (alphabetical listing of certified DBE firms), but not in Part 1 of the Directory (alphabetical listing of work categories). Specifically, we have created more flexibility for the DBE's to designate their Good Faith Effort (GFE) status and the regions in which they are willing to work.

Prior to the change a DBE firm would have to designate everything the same for each work category. It has basically been an *all or none* situation (see figure 1). We have now created more flexibility. This flexibility does not affect the certified status of a firm. Any work performed by a DBE

falling under a work category they are certified in, regardless of GFE status or region, is creditable.

### GFE Status

With the change, a DBE firm no longer has to designate **ALL** categories they are certified in as GFE YES or NO;

they may now have different GFE designations for each work category. This will allow a DBE firm to choose their primary areas of interest as GFE YES, their secondary areas of interest as GFE NO. For example, let's say firm ABC is interested in

(Continued on page 4)

**Figure 1.** Work Categories list for a DBE firm with **ALL** categories being designated the same (prior to changes).

| WORK CATEGORIES                                              | Req'd GFE | Work Area(s) |     |     |
|--------------------------------------------------------------|-----------|--------------|-----|-----|
|                                                              | Contact:  | NR           | CR  | SR  |
| CONCRETE-CAST-IN-PLACE-CONSTRUCTION                          | YES       | YES          | YES | YES |
| CONCRETE-FOUNDATIONS/SLABS-CONSTRUCTION                      |           |              |     |     |
| DEMOLITION OF STRUCTURES-CONSTRUCTION                        |           |              |     |     |
| EARTHWORK-EXCAVATION & EMBANKMENT-CONSTRUCTION               |           |              |     |     |
| EARTHWORK-SITE WORK-CONSTRUCTION                             |           |              |     |     |
| HYDROSEEDING-CONSTRUCTION                                    |           |              |     |     |
| STANDARD HIGHWAY SIGNS (PERMANENT INSTALLATION)-CONSTRUCTION |           |              |     |     |
| SURVEYING LICENSED-CONSTRUCTION                              |           |              |     |     |
| SURVEYING UNLICENSED-CONSTRUCTION                            |           |              |     |     |
| TRAFFIC MARKINGS-PAINTED-CONSTRUCTION                        |           |              |     |     |

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**Transporter** is a publication of the Alaska  
Department of Transportation & Public Facilities  
Civil Rights Office  
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Editor: Beckie M Oliva



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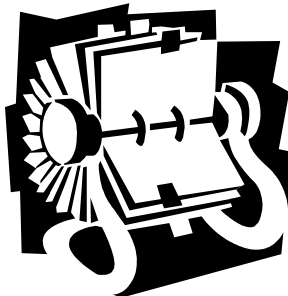
# Alaska Unified Certification Program

## Annual Meeting — 2006

Once again, it is almost time for the Alaska Unified Certification Program (AUCP) agencies to come together for the annual AUCP meeting in March 2006. Speakers for the last AUCP meetings held late



January 2005 in Anchorage and Fairbanks included individuals from the Small Business Administration (SBA), Department of Labor (DOL), and the Native American Bank. An overview of SBA programs was given as well as a presentation explaining marketing strategies for small business owners. Speakers from the DOL discussed labor/business requirements for small business owners, including certified payroll, child labor requirements, and minimum rates of pay. Pam Neisus, Senior Vice-President of the



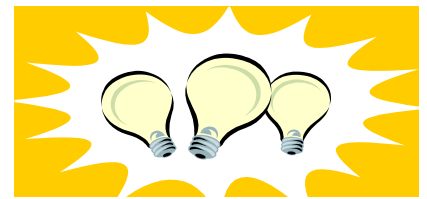
Native American Bank, explained how the bank is able to offer a full range of community banking services such as loans to consumers and small businesses as well as home mortgages.

The AUCP meetings provided a great opportunity for DBE firms to gain additional information about the DBE program and to meet other DBE firms, as well as AUCP member agencies.

The Civil Rights Office is already planning the AUCP meeting for 2006 and is soliciting recommendations for topics to cover during the meetings. Now is the time for you to submit your ideas, requests, and/or recommendations for what you would like the upcoming meeting to cover so we can develop an agenda that would interest and you and/or your agency.

This is also a good time for AUCP members to update their information. To ensure members receive notification of future events and meetings,

please send us your current information, including the contact person for your agency, your physical and mailing addresses, e-mail, and telephone/fax numbers.



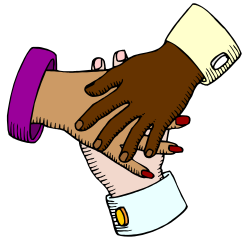
If you have any ideas on how we can better serve your needs and want to let us know about it for the next meeting OR to verify/ update contact information for your AUCP agency, e-mail: [linda\\_babb@dot.state.ak.us](mailto:linda_babb@dot.state.ak.us) or call 907-269-0852. If you are outside of Anchorage (within Alaska), the toll-free number is 1-800-770-6236.

Remember – this is your time to let us know what important issues and/or topics of interest you would like to have highlighted at the upcoming meeting. See you there!

*Contributed by: Linda Babb, AUCP Coordinator  
Civil Rights Office*

## Help Us Help You

What would you like to see in this newsletter? Do you have something you would like to contribute? An article you would like to author?



What type of training could our office provide that would be of assistance to you, whether you are a DBE,

non-DBE, prime contractor, sub-contractor, or some other interested party? For example: Good Faith Efforts, Dos and Don'ts; DBE Rights and Responsibilities; etc. What would be of interest and/or helpful to you or your firm?

What is the best way to inform you of changes to the program or of available opportunities, etc.? Let your voice be heard.

You can contact us at:

Phone: 907-269-0851

Toll Free within  
Alaska:

800-770-6236

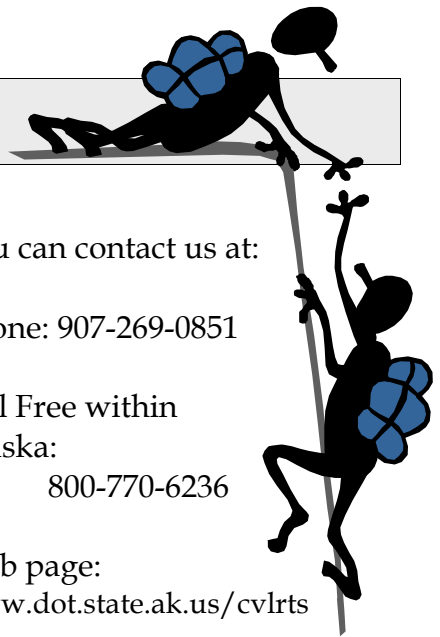
Web page:

[www.dot.state.ak.us/cvlrts](http://www.dot.state.ak.us/cvlrts)

E-mail:

[beckie\\_oliva@dot.state.ak.us](mailto:beckie_oliva@dot.state.ak.us)

*Contributed by: Beckie M. Oliva, Support  
Services Coordinator, Civil Rights Office*



## New Rules for FAA Airport Concessionaire DBE Program

Published on March 22 of this year, the long awaited (five years by my recollection) and much anticipated regulations for the Federal Aviation Administration (FAA) Airport Concessionaire DBE (ACDBE) Program were published in the Federal Register and became effective on April 21, 2005, 49 CFR Part 23. Please note these are different regulations from those that govern the DBE Program, which is 49 CFR Part 26. Airport Concessionaires are those businesses that operate in the terminal buildings at primary airports (an airport that has more than 10,000 take offs and landings in a single year) in the United States.

Major issues addressed in this regulatory re-write of 49 CFR Part 23 are:

### **Small Business Size Standards (49 CFR 23.33)**

Limits participation to minority or women owned businesses that have gross receipts less than \$30 million (averaged over the business' previous three years) except for the following:

- ♦ Banks and financial institutions with no more than \$275 million in assets;
- ♦ Car rental companies with no more \$40 million (averaged over the business' previous three years); and

- ♦ Pay telephone companies with no more than 1,500 employees.

### **Personal Net Worth (PNW) for ACDBE Concessionaires (49 CFR 23.35)**

In the original draft rule published in 2000, a personal net worth limit of 2 million dollars was proposed. However, the final rule adopts the PNW standard under 49 CFR Part 26, which finds that a person is no longer socially and economically disadvantaged if they have a PNW of \$750,000 or more. A person must be socially and economically disadvantaged

*(Continued on page 6)*

being solicited for concrete and earthwork on a regular basis, but not for other categories in which they are certified. They can designate the concrete and earthwork work categories as GFE YES and the others as NO (see Figure 2).

### ADOT&PF Regions

With the change, a DBE firm can also designate different regions of the state they are willing to work in for *EACH* category (see Figure 2). For example, they may have a certain type of equipment available in one region, but not in another region. Therefore, they designate the areas they're willing to work in for each work category accordingly.

Again, it is important to note that a DBE firm's selected designations does NOT affect the certified work categories of a firm. Any work

performed by a DBE that would fall under a work category in which they are certified, regardless of GFE status or region, is creditable. The most current directory is updated weekly on-line and can be found on the ADOT&PF, CRO's website at:

[www.dot.state.ak.us/cvlrts](http://www.dot.state.ak.us/cvlrts)

DBE firms, please take the time to review your company's GFE and regional work area designations for your selections. If you would like to change them, submit

something to our office in writing. E-mail and faxes are also acceptable.

Fax: 907-269-0847

Phone: 907-269-0851

E-mail:  
[beckie\\_oliva@dot.state.ak.us](mailto:beckie_oliva@dot.state.ak.us)

Page 5 of this newsletter has been provided for your convenience to make changes to your designations.

*Contributed by: Beckie M. Oliva, Support Services Coordinator, Civil Rights Office*

**Figure 2.** Work Categories list for a DBE firm with **FLEXIBILITY** in designating GFE status/regions available for work (after changes).

| WORK CATEGORIES                                              | Req'd GFE | Work Area(s) |     |     |  |
|--------------------------------------------------------------|-----------|--------------|-----|-----|--|
|                                                              | Contact:  | NR           | CR  | SR  |  |
| CONCRETE-CAST-IN-PLACE-CONSTRUCTION                          | YES       | YES          | YES | NO  |  |
| CONCRETE-FOUNDATIONS/SLABS-CONSTRUCTION                      | YES       | YES          | YES | NO  |  |
| DEMOLITION OF STRUCTURES-CONSTRUCTION                        | NO        | YES          | YES | NO  |  |
| EARTHWORK-EXCAVATION & EMBANKMENT-CONSTRUCTION               | YES       | YES          | YES | YES |  |
| EARTHWORK-SITE WORK-CONSTRUCTION                             | YES       | YES          | YES | YES |  |
| HYDROSEEDING-CONSTRUCTION                                    | NO        | YES          | YES | YES |  |
| STANDARD HIGHWAY SIGNS (PERMANENT INSTALLATION)-CONSTRUCTION | NO        | YES          | YES | YES |  |
| SURVEYING LICENSED-CONSTRUCTION                              | NO        | YES          | YES | YES |  |
| SURVEYING UNLICENSED-CONSTRUCTION                            | NO        | YES          | YES | YES |  |
| TRAFFIC MARKINGS-PAINTED-CONSTRUCTION                        | NO        | NO           | YES | NO  |  |



**Project/Procurement information for the Alaska Department of Transportation and Public Facilities can be viewed at the following web address:**

<http://dot.alaska.gov/procurement/index.shtml>

**Also on the Civil Rights Office Links Web Page under Procurement — links to the Alaska Unified Certification Program Members' procurement pages:**

<http://www.dot.state.ak.us/cvlrts/links.shtml>

Organization/Company Name: \_\_\_\_\_

| DBE Work Category | ADOT&PF<br>GFE Req'd                                        | Work Area(s)                                                |                                                             |                                                             |
|-------------------|-------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|
|                   |                                                             | Northern<br>Region                                          | Central<br>Region                                           | Southeast<br>Region                                         |
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Authorized  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

ADOT&PF, CRO Fax Number: 907-269-0847

# UPCOMING EVENTS & TRAINING OPPORTUNITIES

## October 2005

### ✓ Alaska Marketplace

October 19, 2005 (Wednesday 8:00am - 4:30pm)

**Location:** Carlson Center  
210 2nd Avenue  
Fairbanks, Alaska

**Sponsored by:** Alaska Federation of Natives:  
Annual Convention

**REGISTER/Questions:** (907) 274-3611 or email:  
info.alaskamarketplace.org

**Description:** Alaska Marketplace, Knowledge  
Exchange Seminars; Business and  
Entrepreneurial Training

### ✓ Mayor's Diversity Business Fair 2nd Annual

November 9, 2005 (Wednesday 9:00am - 2:00pm)

**Location:** To Be Determined

**Sponsored by:** Municipality of Anchorage

**Questions:** Theresa Smith, Office of Equal  
Opportunity

Phone: (907) 343-4265

email: Smith.TA@muni.org

RESEARCHED UNTIL SPRING

*New Rules-FAA Concessionaire  
(Continued from page 3)*

to participate in the ACDBE program.

### Counting ACDBE Credit for Car Rental Companies (49 CFR 23.55)

This provision details how gross receipts from car rental agencies will be accounted for in the primary airport's overall ACDBE report.

### Overall ACDBE Goals for Primary Airports (49 CFR 23.41-45)

The goal methodology is set out in this provision, essentially requiring primary airports to set ACDBE Goals for the Car rental concession and a separate goal for all

other concessions at the airport.

The new regulations also require new ACDBE programs from all primary airports FAA recipients of Federal Aid as a condition of receiving future federal financial assistance. The rule simply stated is as follows:

- ♦ All primary airports must have an ACDBE program;
- ♦ Large or medium hubs must submit an ACDBE program by January 1, 2006;
- ♦ Small Hubs must submit an ACDBE program by October 1, 2006;

- ♦ Non-hubs must submit an ACDBE program by October 1, 2007; and
- ♦ Non-primaries do not have to do an ACDBE program - they must do outreach for ACDBE

The Alaska Department of Transportation and Public Facilities has two international airports and 21 rural airports that will require an ACDBE programs. In the next few months, the Civil Rights Office will be holding meetings and preparing the ACDBE plans for the department.

*Contributed by: Jon Dunham  
Manager, Civil Rights Office*





## Notes & News About Certification



### Newly Certified Firms

- **Anderson Drafting  
Douglas, Alaska**  
*Line of Work:*  
**Consultant:** Drafting & Reprographic Services
- **Camai Printing Company  
Anchorage, Alaska**  
*Line of Work:*  
**Consultant:** Business Service
- **DQP Enterprises Inc  
Centennial, Colorado**  
*Line of Work:*  
**Consultant:** Business Service
- **KIC Construction LLC  
Kotzebue, Alaska**  
*Line of Work:*  
**Supplier:** Aggregates, Concrete-Ready Mix, Equipment Rental – Heavy Equipment and Light Duty Vehicles  
**Construction:** Carpentry – Finish and Rough/Framing; Clearing (Manual); Clearing/Grubbing (Mechanical); Demolition of Structures; Earthwork – Excavation & Embankment and Site Work; Exterior Buildings – Painting/Sandblasting/Sealants; Fencing; Flooring; Interior Finishing – Insulation, Paint/Wallpaper/Tile, Sheetrock/Drywall Installation, and Tape/Texture; Metal Buildings Erection, Piledriving, Underground – Petroleum/Oil/Lubricant and Sewer/Water Line Installation
- **Mansfield Equipment LLC  
Tanacross, Alaska**  
*Line of Work:*  
**Supplier:** Equipment Rental – Buildings/ATCO Units, Heavy Equipment, and Light Duty Vehicles
- **Professional Conveyor South  
Fernandina, Florida**  
*Line of Work:*  
**Consultant:** Business Services
- **Rampart Hydro Services  
Coraopolis, Pennsylvania**  
*Line of Work:*  
**Construction:** Demolition of Structures
- **Raven Technical Resources  
Sterling, Alaska**  
*Line of Work:*  
**Consultant:** Photogrammetry & Mapping
- **Resource Development  
Company LLC  
Ninilchik, Alaska**  
*Line of Work:*  
**Construction:** Clearing (Manual), Clearing/Grubbing (Mechanical), Earthwork – Excavation & Embankment and Site Work, Fencing, Landscaping, Underground – Sewer/Water Line Installation
- **Simmons Flock Group Inc  
Chicago, Illinois**  
*Line of Work:*  
**Consultant:** Business Services
- **TLC General Inc  
Fairbanks, Alaska**  
*Line of Work:*  
**Construction:** Carpentry – Finish and Rough/Framing, Earthwork – Excavation & Embankment and Site Work; Exterior Buildings – Painting/Sandblasting/Sealants; Fencing; Hazardous Material Removal/Remediation; Interior Finishing – Insulation, Paint/Wallpaper/Tile, Sheetrock/Drywall Installation, and Tape/Texture; Landscaping; Steel Erection – Buildings



### Recertified Firms

- **Carpenter Contracting  
Delta Junction, Alaska**
- **Fairbanks Excavation  
Fairbanks, Alaska**
- **Hoefler Consulting Group  
Anchorage, Alaska**
- **Marshall's Electric  
Anchorage, Alaska**
- **Northwind Kites Inc  
Anchorage, Alaska**
- **Tec Pro Ltd  
Anchorage, Alaska**



## CIVIL RIGHTS OFFICE — STAFF MEMBERS

### **CRO Manager—Jon Dunham**

Responsible for overall Civil Rights Programs implementation and reporting to Federal Highway Administration, Federal Aviation Administration, and Federal Transit Administration for Alaska Department of Transportation and Public Facilities. Overall supervision of the Civil Rights Office Staff.

### **Compliance Programs—**

**Renease D Bagsby** Performs contract compliance reviews and enforcement of external EEO, DBE, and OJT programs. Administers the Title VI program under the Civil Rights Act of 1964. Investigates discrimination complaints. Administers department ADA Program. Directly supervises compliance program staff.

**Valerie Fletcher-Mitchell** Performs audits of ADOT&PF programs and sub-recipients of federal assistance funds based on Title VI of the Civil Rights Act of 1964. Reviews Environmental Documents for compliance with Title VI of the Civil Rights Act of 1964 and the Environmental Justice Executive Order. Provides technical assistance, oversight, and training of ADOT&PF personnel and Federal Highway Administration sub-recipients on Title VI requirements and compliance.

**Stacy Seibert** Performs contract compliance reviews and enforcement of external EEO, DBE, and OJT programs. Assists in administering the department's Title VI and ADA programs.

**Mary Caterinichio** Maintains the Civil Rights Office database and works with contractors and Federal Highway Administration and Federal Aviation Administration on numerous aspects of reporting.

### **DBE Certification—**

**Eileen Oliver** Administers the DBE certification program by coordinating functions between Alaska Unified Certification Program Members, DBEs, and various agencies representing minority or women owned, small or disadvantaged businesses. Oversees certification outreach, processing of DBE applications, recertifications and annual reviews.

**Linda K Babb** Assists businesses with navigating the DBE certification process. Conducts outreach, validates applications and performs recertifications and annual reviews. Liaison for the Alaska Unified Certification Program.

**Sharon White-Wheeler** Assists businesses with navigating the DBE certification process. Conducts outreach, validates applications and performs recertifications and annual reviews.

### **Support Services—Beckie M Oliva**

Administers the DBE and OJT Support Services programs, working with contractors bidding on Alaska Department of Transportation and Public Facilities projects.

### **Administrative Staff—**

**Judi Flitter** Assists with the budget for the Civil Rights Office, provides office support and assists with the 75% reimbursement training program.

**Anna J Kline** Handles all incoming communication with the Civil Rights Office and supports the administrative functions of the Civil Rights Office staff.

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### **Alaska Department of Transportation and Public Facilities Civil Rights Office**

2200 E 42nd Avenue

*Mailing Address:* PO Box 196900  
Anchorage, Alaska 99519-6900

*Phone:* (907) 269-0851

(800) 770-6236 (within Alaska)

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*Web site:* [www.dot.state.ak.us/cvrlrts](http://www.dot.state.ak.us/cvrlrts)